

Volunteer Screening Policy

| Subject: Hillside Volunteer Screening Policy | | Number: | |
|--|---------------------|---------|----------|
| Effective Date: November 2010 | Page Number: 1 of 1 | | Section: |
| Revision Date: October 2010 | Approved By: | | |

Policy Statement:

The Hillside Community festival of Guelph has year-round volunteer opportunities with two event categories: Hillside Inside and Hillside summer.

- **1.0** Hillside has four volunteer categories:
- -Volunteers in good standing from the previous year who are applying to return to the same placement
- -Volunteers in good standing from the previous year who are applying to switch placements
- -Hillside Inside volunteers
- -New volunteers (this is anyone who did not volunteer at the previous years' festival)
- **1.1** Volunteers are not guaranteed placement in any category.
- **1.2** Volunteers are placed based on event evaluations (if returning), skill-sets, needs of the festival, availability in the area(s) they applied for and completeness of application.
- **1.3** Volunteers who apply after the established deadline *may* be considered for a placement, if a position becomes available.
- **1.4** Any interactions that the volunteer has with staff, board and other volunteers during the application process will also be taken into consideration.
- **1.5** Volunteering at one event does not guarantee placement at the other.
- **1.6** If a volunteer does not behave in accordance with the Hillside Volunteer Placement Policy, the Volunteer Manager may revoke their placement at any time.